

Lesson 16: On the Job Training (OJT)

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

It's the first day of Takuya's training at Ample Computers. Jack is his trainer.

Jack: Welcome to Ample Computers, Takuya. My name's Jack Johnson. I will be conducting today's training.

Takuya: It's good to meet you, Mr. Johnson.

Jack: Today, I'm going to show you Ample's communications program. It's what we use to send memos and files to everyone in the office.

Takuya: Why can't we just use email?

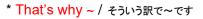
Jack: Email accounts are easily hacked nowadays. That's why Ample has its own communications software.

Takuya: Oh, I see. I understand now.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

- 1. It's the president's birthday. That's why the managers are throwing a party tonight.
- 2. There's a festival in town. That's why there's a big crowd.
- 3. A: Why do you always buy peppermint candy?
 - B: Because I like it, that's why.



3. Your Task

You are training to be a server in a restaurant. Your trainer has just taught you how to take food orders. Now, you have to take an order from a customer (=your tutor) as a test. Perform this task as best as you can.

4. Let's Talk

Talk about your experience when you were being trained for a job. Describe a good trainer.

5. Today's photo

Describe the photo in your words as precisely as possible.



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